CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, December 20, 2022
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING

CALL TO ORDER: **6:00 pm**

ROLL CALL: **Directors:** Yvonne Boles, Valanne Cardenas, Lilia Ramirez, Pat Hunn and Ross Turner present.

ALSO PRESENT: Maintenance Supervisor Mike Smith. District Counsel Thomas Andrews present via teleconference.

DISTRICT MANAGER: Tina E Hale present.

PLEDGE OF ALLEGIANCE: The pledge was given.

INVITATION TO PUBLIC TO ADDRESS BOARD: No members of the public were present.

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented. A second was made by Director Hunn. The motion was approved unanimously.

MINUTES: A motion was made by Director Turner to adopt the minutes from the previous meetings held on November 15, 2022. A second was made by Director Hunn. The motion was approved unanimously.

FINANCIAL REPORT: A motion was made by Director Cardenas to adopt the financial reports for November 2022. A second was made by Director Hunn. The motion was approved unanimously.

PRESIDENT'S REPORT:

DIRECTOR'S REPORT:

DISTRICT MANAGER: Tina Hale reported that she has created a first draft of a Capital Asset Policy and included it in the agenda packet for board consideration. If approved, the Capital Asset Policy will be added to the District's Policy and Procedures manual.

COMMENTS AND REPORTS FROM MAINTENANCE DEPARTMENT: Mike Smith reported that he has been working on routine maintenance. He reported that there are no leaks after the recent rain.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: Elder Services Winter Newsletter was included in the agenda packet. Directors commented on the content and high quality of Elaine Benwell's work.

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS: Director Cardenas, Director Hunn and Director Boles were all sworn in and pledged their Oath of Office.

REGULAR AGENDA:

-ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS CORNING HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF CORNING HEALTHCARE DISTRICT
A motion was made by Director Turner to adopt RESOLUTION NO. 12-20-22, waive reading and adopt by title. A second was made by Director Ramirez. The motion was approved unanimously.

-BOARD MEMBER COMPENSATION REPORTING REQUIREMENTS
District Counsel Andrews explained in a letter to the board the requirements of the IRS regarding board member compensation reporting requirements. A motion was made by Director Turner to continue this item to the January agenda for further discussion.
A second was made by Director Hunn. The motion was approved unanimously.

-FISCAL YEAR 2021-2022 AUDIT REPORT
After question, answer and discussion of the 2021-2022 audit report, a motion was made by Director Turner to adopt the report submitted by auditor Larry Bain and the response brought forth by the District Manager.
A second was made by Director Cardenas. The motion was approved unanimously.

COMMENTS FROM DISTRICT COUNSEL: District Counsel Andrews commented on the continuance of the thirty-day resolution authorizing remote teleconference meetings. There has been no commitment by Governor Newsome to end the state of emergency that justifies said resolution. He also expressed appreciation to this board and management for the accomplishments we've made this past year.

ADJOURNMENT: 7:05 PM

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Tina E Hale
District Manager

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