CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

CORNING HEALTHCARE DISTRICT BOARD MEETING

Special Meeting

Tuesday June 13, 2017
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Shirley Engebretsen, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 PM

ROLL CALL: Directors: Pat Rasmussen, Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin District Manager: Shirley Engebretsen

Also Present. Attorney Andrews

PLEDGE OF ALLEGIANCE

INVITATION TO PUBLIC TO ADDRESS BOARD: INVITATION TO PUBLIC TO ADDRESS BOARD: ADOPTION OF AGENDA:

REGULAR AGENDA:

Closed session 54957.e public employee appointment
 Title: a senior program and public relations manager

OPEN SESSION

- 1. Report Out
- 2. Grants Budget

ADJOURNMENT:

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 145 Solano Street, Corning California. This institution is san equal opportunity provider and employer.

POSTED Wednesday, June 9, 2017

CORNING HEALTHCARE DISTRICT BOARD MEETING

Tuesday Jun 13, 2017
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451

<u>Agenda</u> Closed session 54957.e public employee appointment Title: a senior program and public relations coordinator

You have received a packet of options for funding a new position of senior program and public relations coordinator.

This would be a part-time position (20 hr week) with flexible hours due to the nature of the work to be done. The person in the position would be responsible for but not limited to:

- 1. Visiting senior centers and/or where seniors gather to provide educational materials
- 2. Attend health fairs throughout the year representing the district and senior needs
- To attend Elder Services Coordinating Council And any other associations that he or she feels is important to meet the needs of the senior citizens of the Corning Healthcare District
- 4. Provide HICAP Services
- 5. To provide a quarterly report of activities
- 6. Has the freedom to create other brochures and flyers as needed, coordinating with the District Manager
- 7. To be hired by and supervised by the District Manager

There are three options for hourly wage in your packet (\$15, \$18, \$21

). Each option contains two pages. The first page shows the impact on the budget and the second page shows the breakdown of the costs.

The breakdown for each hourly wage option is as follows:

Page 1: Wage is listed at the bottom of the first page. The first column containing numbers (yellow) shows the net income of the district when the district does not provide insurance. The fourth column (slight pink color) shows the effect on the budget when the district provides insurance. (The Last number of that pink: column is the bank balance at the end of the year without the third employee)

Page 2: The Color-code is at the top of the chart.
Pink color shows the taxes
Green color shows wages
Insurance highlighted in yellow.
Current payroll is highlighted in blue
Effect on the overall payroll is highlighted in a deep pink

Single page at the end of your packet this where the budget is as of June 9

If you have any questions about the charts that you would like to have answered prior to the meeting please feel free to call. I will do my best to help you understand the formulas behind the numbers.

Corning Healthcare District P L Budget 2017-2018 with 3rd part-time employee

	BJ	BK	BL	BM	BN
1					
2	Month	Budget 2017-2018	Actual 2017-2018	Spreadsheet	Bank Balance
3	CD interest income	\$0.00	\$0.00	\$0.00	
4	Checking Interest Mone	\$0.00	\$4.20	\$0.00	
5	Rentals	\$207,021.24	\$207,020.47	\$0.00	
6	Tax money	\$290,861.25	\$290,861.25	\$289,555.59	
7	Total Income	\$497,882.49	\$497,885.92	\$289,555.59	
8	对种联点发展				
9	Public education Materi	\$5,100.00	\$0.00	\$0.00	
	garbage	\$2,579.88	\$0.00	\$0.00	
	Admin-legal	\$15,432.00	\$0.00	\$0.00	
	admin-other expense	\$30,780.00	\$0.00	\$0.00	
	audit	\$4,500.00	\$0.00	\$0.00	
14	Capital Improvement	\$0.00	\$0.00	\$0.00	
	Postage	\$840.00	\$0.00	\$0.00	
	Telephone	\$5,690.00	\$0.00	\$0.00	
	Employee Health ins	\$27,000.00	\$0.00	\$0.00	\$9,681.84
	Workmans comp	\$2,140.29	\$0.00	\$0.00	
	Gen Office Sup	\$6,000.00	\$0.00	\$0.00	
	Grants Provided	\$0.00	\$0.00	\$0.00	
	Ins-Fre & Liability	\$11,607.62	\$0.00	\$0.00	
_	Interest USDA Loan	\$78,204.00	\$0.00	\$0.00	
	Maint-repair	\$24,000.00	\$0.00	\$0.00	
	Outside Services	\$1,160.00	\$0.00	\$0.00	
_	Payroll Expenses	\$134,545.68	\$0.00	\$0.00	
_	Training	\$4,358.88	\$0.00	\$0.00	
	Property tax col	\$0.00	\$0.00	\$0.00	
	Utility electric	\$37,623.49	\$0.00	\$0.00	
	Utility water	\$4,170.20	\$0.00	\$0.00	
	Advertising	\$2,000.00	\$0.00	\$0.00	
	Election	\$8,000.00	\$0.00	\$0.00	net with insurance
	Total Expenses	\$405,732.04	\$0.00	\$0.00	\$82,468.61
	Net income	\$92,150.45	\$497,885.92	\$289,555.59	\$963,338.76
34					
35					
36	education materials covers				

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											Paycheck total			15 Insur yearly total	ngle	13 Health													1
	Combined	new employee	Current payroll		Current payroll	Base with Insurance	Base Pay				\$334.05			\$9,681.84	\$806.82	insurance							year	week	br				
	\$11,100.79 \$11,100.79	\$1,336.20	\$9,764.59		\$9,764.59	\$2,143.02	\$1,336.20	4	July	\$1,670.25				4	2		\$34.05	\$18.60 ss	\$1.80 fed	\$4.35	\$0.30	\$9.00	\$15,600.00	\$300.00	\$15.00	Pay			
10		\$1,336.20 \$1,336.20	\$9,764.59		\$9,764.59	\$2,143.02	\$1,336.20 \$1,336.20 \$1,670.25	4	August	\$1,670.25 mnths with 5 weeks	\$1,336.20 mnths with 4 weeks						\$34.05 \$1,770.60 total yearly	SS	fed	\$4.35 medicare	\$0.30 training	\$9.00 match							,
	\$11,434.84	\$1,670.25	\$9,764.59		\$9,764.59	\$2,477.07	\$1,670.25	5	Sept	5 weeks	4 weeks						total yearly											Our Cost of	г
	\$11,100.79	\$1,336.20	\$9,764.59		\$9,764.59	\$2,143.02	\$1,336.20	4	Oct														payroll third employee	current payroll	Insurance	pay	taxes	Our Cost of Senior Program	
	\$11,100.79	\$1,336.20	\$9,764.59		\$9,764.59	\$2,143.02	\$1,336.20	4	Nov														ployee						0
	\$11,434.84	\$1,670.25	\$9,764.59		\$9,764.59	\$2,477.07	\$1,670.25	5	Dec																				
	5		\$9,764.59		\$9,764.59	\$2,143.02	\$1,336.20	4	Jan																				-
		\$1,3	\$9,764.59		\$9,764.59	\$2,143.02		4	Feb																				,
	\$11,434.84	\$1,670.25	\$9,764.59		\$9,764.59	\$2,477.07	\$1,670.25	5	March /	\$4,000.00 r																			7
	00.79 \$11,434.84 \$11,100.79 \$11,100.79		\$9,764.59		\$9,764.59	\$2,143.02	\$1,336.20 \$1,670.25 \$1,336.20 \$1,336.20	4	April N	\$4,000.00 mileage and materials																			_
	11,100.79		\$9,764.59			\$2,143.02		4																					IVI
	\$11,434.84 \$134,545.68	\$1,670.25	\$9,764.59		\$9,764.59	\$2,477.07	\$1,670.25	5	June	\$21,370.60 T																			N
	134,545.68					\$27,052.44 with insurance'	\$17,370.60 without insurance	52		\$21,370.60 Total cost of program																			-
						ith insurance	ithout insura			ogram																			7
							nce																						~

Corning Healthcare District P L Budget 2017-2018 with 3rd part-time employee

	BJ	BK	BL	BM	BN
1					DIV
2	Month	Budget 2017-2018	Actual 2017-2018	Spreadsheet	Bank Balance
3	CD interest income	\$0.00	\$0.00	\$0.00	
4	Checking Interest Mone	\$0.00	\$4.20	\$0.00	,,
5	Rentals	\$207,021.24	\$207,020.47	\$0.00	
6	Tax money	\$290,861.25	\$290,861.25	\$289,555.59	
7	Total Income	\$497,882.49	\$497,885.92	\$289,555.59	
8					
	Public education Materi	\$5,100.00	\$0.00	\$0.00	
	garbage	\$2,579.88	\$0.00	\$0.00	
_	Admin-legal	\$15,432.00	\$0.00	\$0.00	With the street of the street
	admin-other expense	\$30,780.00	\$0.00	\$0.00	
	audit	\$4,500.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
_	Postage	\$840.00	\$0.00	\$0.00	
_	Telephone	\$5,690.00	\$0.00	\$0.00	
	Employee Health ins	\$27,000.00	\$0.00	\$0.00	\$9,681.84
	Workmans comp	\$2,140.29	\$0.00	\$0.00	40,002.0
_	Gen Office Sup	\$6,000.00	\$0.00	\$0.00	
_	Grants Provided	\$0.00	\$0.00	\$0.00	
	Ins-Fre & Liability	\$11,607.62	\$0.00	\$0.00	
_	Interest USDA Loan	\$78,204.00	\$0.00	\$0.00	
	Maint-repair	\$24,000.00	\$0.00	\$0.00	
	Outside Services	\$1,160.00	\$0.00	\$0.00	
	Payroll Expenses	\$138,019.80	\$0.00	\$0.00	
	Training	\$4,358.88	\$0.00	\$0.00	
	Property tax col	\$0.00	\$0.00	\$0.00	
	Jtility electric	\$37,623.49	\$0.00	\$0.00	
	Jtility water	\$4,170.20	\$0.00	\$0.00	
	Advertising	\$2,000.00	\$0.00	\$0.00	
	Election	\$8,000.00	\$0.00	MANUAL PROPERTY AND ADDRESS OF THE PARTY OF	net with insurance
	otal Expenses	\$409,206.16	\$0.00	\$0.00	\$78,994.49
	let income	\$88,676.33	\$497,885.92	\$289,555.59	\$959,864.64
4					7-30,004.04
5					
6					
7 e	ducation materials covers	milieage, file for life, o	our even, seniors ma	aterials, registration	n fees

29	28	27	26	3 0	7 4	2 0	7 6	1 2	27 20	3 8		78 Pa	17	16	15 In	14 sir	표	12	日日	10	9	000	7	0	\sigma_1	4	u	2	· -	
											yencen total	Pavcheck total			15 Insur yearly total	single	Health													1
	Combined	new employee	Current payroll		Current payroll	Base With Insurance	Dase Pay	2		×	A STATE OF THE PARTY OF THE PAR						insurance							year	week	3				-
	5					111	BEST		1		2400.00				\$9,681.84	\$806.82														
	\$11,368.03 \$11,368.03	\$1,603.44			\$9,764.59	\$2,410.26		100	July	,004.30	\$1,003.44 minths with 4 weeks	¢1 CO3 44 -						\$40.86	\$22.32 ss	\$2.16 fed	\$5.22	\$0.36	\$10.80 match	\$18,720.00	\$360.00	\$18.00	Pay			-
18		\$1,603.44	\$9,764.59		\$9,764.59	\$2,410.26	\$1,603.44	4		HILLIN SITH	אונחג שונח י							\$2,124.72	35	ed	\$5.22 medicare	\$0.36 training	match							0
	\$11,768.89	\$2,004.30	\$9,764.59		\$9,764.59	\$2,811.12	\$2,004.30	5			1 weeks							\$40.86 \$2,124.72 total yearly											Our Cost of	-
	\$11,368.03	\$1,603.44	\$9,764.59		\$9,764.59	\$2,410.26	\$1,603.44	4	Oct															payroll third employee	current payroll	Insurance	pay	taxes	Our Cost of Senior Program	-
	\$11,368.03	\$1,603.44	\$9,764.59		\$9,764.59	\$2,410.26		4	Nov															ployee						G
	\$11,768.89	\$2,004.30	\$9,764.59		\$9,764.59	\$2,811.12	\$2,004.30	5	Dec																					
The state of the s			\$9,764.59		\$9,764.59	\$2,410.26	\$1,603.44	4	Jan																	L				_
		\$1,1	\$9,764.59		\$9,764.59	\$2,410.26	\$1,	4	Feb																					-
	68.03 \$11.768.89 \$11.368.03 \$11.368.03	603.44 \$2,004.30 \$1,603.44	\$9,764.59		\$9,764.59	\$2,811.12	603.44 \$2,004.30	5	March	\$4,000.00																				_
and and and and and and	\$11.368.03		\$9,764.59		\$9,764.59	\$2,410.26	\$1,603.44 \$1,603.44	4	April	\$4,000.00 mileage and materials																				_
- mondo	\$11 368 03	\$1.603.44	\$9,764.59		\$9,764.59	\$2,410.26	\$1,603.44	4	May .																					<
Coonstrad	\$11 768 80 \$138 Mg 80	\$ 004 30	\$9.764.59		\$9,764.59	\$2,811.12	\$2,004.30	5	June	\$24,844.72																				Z
no-ernlocre	\$139 010 90							52		\$24,844.72 Total cost of program																				0
						\$30,526.56 with insurance'	\$20,844.72 without insurance			program																			-	0

Corning Healthcare District P L Budget 2017-2018 with 3rd part-time employee

	BJ	BK	BL BL	BM	BN
1				DIVI	DIV
2	Month	Budget 2017-2018	Actual 2017-2018	Spreadsheet	Bank Balance
3	CD interest income	\$0.00	\$0.00	\$0.00	
4	Checking Interest Mone	\$0.00	\$4.20	\$0.00	
5	Rentals	\$207,021.24	\$207,020.47	\$0.00	
6	Tax money	\$290,861.25	\$290,861.25	\$289,555.59	
7	Total Income	\$497,882.49	\$497,885.92	\$289,555.59	
8					
9	Public education Materi	\$1,100.00	\$0.00	\$0.00	
_	garbage	\$2,579.88	\$0.00	\$0.00	
	Admin-legal	\$15,432.00	\$0.00	\$0.00	
	admin-other expense	\$30,780.00	\$0.00	\$0.00	
	audit	\$4,500.00	\$0.00	\$0.00	
	Capital Improvement	\$0.00	\$0.00	\$0.00	
_	Postage	\$840.00	\$0.00	\$0.00	
_	Telephone	\$5,690.00	\$0.00	\$0.00	
	Employee Health ins	\$27,000.00	\$0.00	\$0.00	\$9,681.84
	Workmans comp	\$2,140.29	\$0.00	\$0.00	75,002.01
	Gen Office Sup	\$6,000.00	\$0.00	\$0.00	
_	Grants Provided	\$0.00	\$0.00	\$0.00	
	Ins-Fre & Liability	\$11,607.62	\$0.00	\$0.00	
_	Interest USDA Loan	\$78,204.00	\$0.00	\$0.00	
_	Maint-repair	\$24,000.00	\$0.00	\$0.00	
	Outside Services	\$1,160.00	\$0.00	\$0.00	
	Payroll Expenses	\$141,493.92	\$0.00	\$0.00	
_	Training	\$4,358.88	\$0.00	\$0.00	
	Property tax col	\$0.00	\$0.00	\$0.00	
	Utility electric	\$37,623.49	\$0.00	\$0.00	
	Utility water	\$4,170.20	\$0.00	\$0.00	
_	Advertising	\$2,000.00	\$0.00	\$0.00	
	Election	\$8,000.00	\$0.00	\$0.00 r	net with Insurance
	Total Expenses	\$408,680.28	\$0.00	\$0.00	\$79,520.37
33	Net income	\$89,202.21	\$497,885.92	\$289,555.59	\$960,390.52

28	27	26	2	1 5	24	23	12	1 2	27 20	3 5	10	18	17	16	15	14	ᇤ	12	口	10	9	∞	7	6	O1	4	w	2	Ь	J
												18 Paycheck total			ins total	14 single	13 Health													
Combined	new employee	current payroll		content payron	Cirrent nouroll	base and insurance	base pay	•				\$467.67			\$9,681.84	\$806.82	insurance							year	week	hr				The second secon
\$11 635 77 \$11 635 77	\$1,870.68 \$1,870.68	\$9,764.59		25,704.33	to 764 co	\$2,677.50	\$1,870.68	4		22,336.35					4	2	\$2,478.84	\$47.67	\$26.04 ss	\$2.52 fed	\$6.09	\$0.42	\$12.60 match	\$21,840.00	\$420.00	\$21.00	Pay			The second secon
	\$1,870.68	\$9,764.59		25,104.35	לח קבא בח	\$2,677.50	\$1,870.68	4		3		\$1.870.68 mnths with 4 weeks					total yearly	\$47.67 mn cost of taxes	SS	fed	\$6.09 medicare	\$0.42 training	match							
217 107 04	\$2,338.35	\$9,764.59		25,/04.35	לח זרא דח	\$3,145.17	\$2,338.35	5	Sept -			Weeks					\$2,478.84 total yearly cost of taxes	xes									Our Cost of S			
100 100	\$1,870.68	\$9,764.59		\$9,/64.59	יין איזר מל	\$2,677.50	\$1,870.68	4	OCI																		Our Cost of Senior Program			
	\$1,870.68	\$9,764.59		39,/64.59		\$2,677.50	\$ \$1,870.68		Nov													payroll with	current payrol	Insurance	pay	taxes				
	\$2,338.35	\$9,764.59		\$9,764.59		\$3.145.17	\$2,338.35	5	Dec													payroll with third employee	0							
J		\$9,764.59		\$9,764.59		\$2,677.50	\$1,870.68	4	Jan													e				l				
		\$9,764.59		\$9,764.59	20,110		\$1,870.68	4	Feb																					
	\$2,338.35	\$9,764.59		\$9,764.59	T.C.L.C.			5	March /	\$4,000.00 r																				
	\$1.870.68	\$9,764.59 \$9,764.59 \$9,764.59		\$9,764.59	72,011.30	\$3 677 50	\$1,870.68	4	April N	\$4,000.00 mileage and mateials																				
A charles	\$2,338.35 \$1.870.68 \$1.870.68 \$7.338.35	\$9,764.59		\$9,764.59 \$9,764.59 \$9,764.59	24,077.30	\$3 145 17 \$3 677 50 \$3 677 50 \$3 145 17	\$2,338.35 \$1,870.68 \$1,870.68 \$2,338.35	4	May Ju																					100
Concording American Later Control	\$2 888 65	\$9.764.59		\$9,764.59		-		5	June	\$28,318.84																				
					\$54,000.68 WITH INSURANCE	134 000 Co	\$24.318.84 without insurance	52																						
					in insurance	TIPON MONICIA	thout insuran														-								-	0
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Corning Healthcare District P L Budget 2017-2018

	ВЈ	ВК	dget 2017-2018		
1		DK .	BL	BM	BN
2	Month	Budget 2017-2018	Actual 2017-2018	0	
3	CD interest income	\$0.00		Spreadsheet	Bank Balance
4	Checking Interest Mone	\$0.00	\$0.00	\$0.00	\$871,188.3
5	Rentals	\$207,021.24	\$4.20	\$0.00	\$1,369,070.8
6	Tax money	\$290,861.25	\$207,020.47	\$17,251.77	
7	Total Income	\$497,882.49	\$290,861.25	\$289,555.59	
8	医新提供的	4407,002.49	\$497,885.92	\$306,807.36	
9	Public education Materi	\$1,100.00		THE STATE OF	
10	garbage	\$2,579.88	\$0.00	\$0.00	
	Admin-legal	\$15,432.00	\$0.00	\$0.00	
12	Carlot Cybellage	\$30,780.00	\$0.00	\$0.00	
13	audit	\$4,500.00	\$0.00	\$0.00	
14	Capital Improvement	\$0.00	\$0.00	\$0.00	
15	Postage	\$840.00	\$0.00	\$0.00	
16	Telephone	\$5,690.00	\$0.00	\$0.00	
17	Employee Health ins	\$27,000.00	\$0.00	\$0.00	
18	Workmans comp	\$2,140.29	\$0.00	\$0.00	
19	Gen Office Sup	\$6,000.00	\$0.00	\$0.00	
	Grants Provided	\$26,000.00	\$0.00	\$0.00	
21	ns-Fre & Liability	\$11,607.62	\$26,000.00	\$26,000.00	
22	nterest USDA Loan	\$78,204.00	\$0.00	\$0.00	
23	Maint-repair	\$24,000.00	\$0.00	\$0.00	
24	Outside Services	\$1,160.00	\$0.00	\$0.00	
	Payroll Expenses	\$1,160.00	\$0.00	\$0.00	
	raining	\$4,358.88	\$0.00	\$0.00	THE RESERVE OF THE PARTY OF THE
27 P	roperty tax col	\$0.00	\$0.00	\$0.00	
	Itility electric	\$37,623.49	\$0.00	\$0.00	
	tility water	\$4,170.20	\$0.00	\$0.00	ACCORDING TO
	dvertising	\$2,000.00	\$0.00	\$0.00	
	lection	\$8,000.00	\$0.00	\$0.00	
2 T	otal Expenses	\$410,538.56	\$0.00	\$0.00	
3 N	et income		\$26,000.00	\$26,000.00	
		\$87,343.93	\$471,885.92	\$280,807.36	\$958,532.24